



# Constitution

Revised January 2016

# CREDIT UNION MANAGERS ASSOCIATION

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### Article 1

- (a) The name of the association shall be “CREDIT UNION MANAGERS ASSOCIATION” hereinafter referred to as the Association.
- (b) The fiscal year of the Association shall be from January 1 to December 31.

### Article 2 Membership Qualifications

- (a) **Voting Members**  
Any person over the age of 18 years, who is employed by a Saskatchewan credit union, or at the discretion of the credit union, shall be eligible for membership. Management positions at SaskCentral will also be eligible for membership.
- (b) **Retired CUMA members**  
May apply for membership without voting rights.
- (c) **Non-Voting Members**  
All Credit Union Centrals, Concentra Financial, and out of province Credit Unions.

### Article 3 Officers – Duties and Tenure

- (a) There shall be a President, Vice-President, Secretary and Treasurer.
- (b) The President’s duties shall be to lead the Association toward its defined Mission and Strategic Result Areas; to preside over meetings and executive committees, and to perform all duties consistent with the Association’s aim and objectives. The term of office shall be for one year. The tenure of office shall not exceed two consecutive one-year terms.
- (c) The Vice-President’s duties shall be to assist the President and to assume the President’s duties in his or her absence. The term of office shall be one year. The tenure of office shall not exceed two consecutive one-year terms.
- (d) The duties of the Secretary shall be to maintain the official records of the Association. A detailed job description shall be established and maintained by the Executive of the Association. The term of office shall be one year. The tenure of office shall not exceed two consecutive one-year terms.
- (e) The duties of the Treasurer shall be the custodian of the funds. A detailed job description shall be established and maintained by the Executive of

the Association. The term of office shall be one year. The tenure of office shall not exceed two one-year terms.

- (f) The executive members shall accept the responsibility of arranging and calling four regional meetings within the seven regions annually.
- (g) The executive shall establish and review, on a bi-annual basis, the Mission and Strategic Result Areas of the Association. Changes to the Mission and Strategic Result Areas shall be communicated to the membership.

#### **Article 4 Region Representation**

- (a) The CUMA Executive Committee shall from time to time determine districts within the province that meet the needs of their membership.
- (b) Members from districts as set out in 4 (a) above shall elect a director to represent their district and those directors shall make up the CUMA Executive Committee.
- (c) Special meetings may be called from time to time as outlined in the Bylaws.
- (d) The maximum number of CUMA Executive members per credit union at any given time is limited to two.

#### **Article 5 Method of Amending the Constitution and Bylaws**

- (a) The Association's Constitution and Bylaws shall be reviewed by the Executive Committee on a bi-annual basis.
- (b) Notice of any motion proposing to amend the Constitution and/or Bylaws must be delivered via mail, e-mail or facsimile to every member at least 30 days prior to the date of the annual meeting at which such proposal is to be considered.
- (c) Motions to amend the Constitution and/or Bylaws must be adopted by a two-thirds majority vote of those members present at the annual meeting; there must be a quorum.

#### **Article 6 Remuneration**

- (a) There shall be no per diem paid to any Executive Committee member.
- (b) Expenses shall be reimbursed for Executive Committee meetings and for all other individuals invited to attend such meetings.